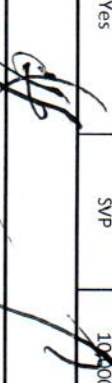




Annual Procurement Plan

Name of Public Entity: Namibia Qualifications Authority						Financial Period: 2022/2023					
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)			
1	Quality Assessment Fees (Subject Matter Expert)	Various	NCS	Partial	RFP	455,000.00	On a needs basis	NA			
2	Legal Fees	Various	CS	Yes	RFP	200,000.00	On a needs basis	N/A			
3	Building Repair & Maintenance	Various	NCS	Yes	RFQ	50,000.00	On a needs basis	Too costly to apply, given the value of the procurement			
4	Vehicle Repair and Maintenance	Various	G	Partial	RFQ	30,000.00	On a needs basis	Too costly to apply, given the value of the procurement			
5	VIP Payroll System Consultation	Various	NCS	No	DP	30,000.00	On a needs basis	Not efficient or practical for the procurement in question			
6	NQA Annual Report editing and printing	Various	G	Yes	RFQ	80,000.00	Jun-22	Not efficient or practical for the procurement in question			
7	Stationery	Various	G	Yes	SVP	10,000.00	On a needs basis	Too costly to apply, given the value of the procurement			
8	SSL certificate - mail.namqa.org (renewal)	1	NCS	Partial	SVP	5,000.00	Oct-22	Too costly to apply, given the value of the procurement			
9	Adobe Pro for Legal department (license renewal)	1	NCS	Partial	SVP	7,000.00	Feb-23	Too costly to apply, given the value of the procurement			
10	Zoom Video Conference (license renewal)	2	NCS	Partial	SVP	10,000.00	1 month before expiry	Too costly to apply, given the value of the procurement			
11	Kaspersky Antivirus (license renewal)	1	NCS	Partial	RFQ	70,000.00	Feb-23	Not efficient or practical for the procurement in question			
12	Fortigate Firewall (license renewal)	1	NCS	Partial	RFQ	22,000.00	May-22	Too costly to apply, given the value of the procurement			
13	Pastel Evolution(License renewal) (12 months contract)	1	NCS	Partial	RFQ	30,000.00	Aug-22	Too costly to apply, given the value of the procurement			
14	Domain and DNS hosting (5year contract)	1	NCS	Partial	SVP	5,000.00	May-22	Too costly to apply, given the value of the procurement			
15	Covid-19 Related Expenses	1	G	Yes	RFQ	50,000.00	On a needs basis	Not efficient or practical for the procurement in question			
16	Enterprise E-mail Security	1	NCS	Partial	DP	18,000.00	May-22	Too costly to apply, given the value of the procurement			

Procurement No. (e.g. 1.2.3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
17	Catering Services (Council Members)	2	NCS	Yes	SVP	15,000.00	Aug-22	Too costly to apply, given the value of the procurement
18	Photocopy Paper Reams	135	G	Yes	SVP	10,000.00	Apr-22	Too costly to apply, given the value of the procurement
Approved - Accounting Officer (Name): Mr. Franz Gertze				Signature:			Date:	

