



Procurement Management Unit

EXECUTIVE SUMMARY OF BID EVALUATION REPORT for

**Provision of Creative Services for the Namibia
Qualifications Authority for a period of 24 months
(Time-Based Contract)**

**Procurement Reference Number:
NCS/RFQ/NQA-08/2025/26**

**Namibia Qualifications Authority
Private Bag 13247
Windhoek
Namibia**

**Phone: +264 61 384 100
Website: www.namqa.org**

Fax: +264 61 384 114

**Executive Summary of Bid Evaluation Report
(Section 55 (8))**

Project: Provision of Creative Services for the Namibia Qualifications Authority for a period of 24 months (Time-Based Contract)

Reference number: NSC/RFQ/NQA-08/2025/26

1. Procurement method used: Request for Sealed Quotation
2. Date of Invitation to Bids: 30 October 2025
3. Date of Submission of Bids: 21 November 2025
4. Date and place of opening of bids: 21 November 2025, NQA c/o S. Shihungileni and Dr. Kulz Street, Windhoek
5. Number of bids received by closing date: Five (5)
6. Responsive bids: Five (5)

| No. | Bidder's Name | Pricing at Bid Opening N\$ | Responsive or not responsive (Yes/ No) | Reasons why bidder is successful/ Not Successful |
|-----|--|----------------------------|--|--|
| 1. | Performance Development Centre | 310,735.75 | Yes | Responsive |
| 2. | Vertical Studios cc | 181,700.00 | No | -Bidder did not submit reference letters. -No CV and qualifications for the graphic designer. |
| 3. | Foster Digital Education Group CC | 405,185.00 | Yes | Responsive |
| 4. | Dunefox Printing T/A Dunefox Creative Agenox | 713,713.00 | No | -Bidder did not attach reference letters for production of videos for institutional campaigns or profile videos. |
| 5. | Juxtapose Design CC | 142,485.00 | No | Bidder did not attach qualifications for the personnel. |

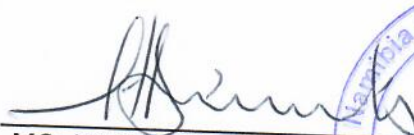
7. Price comparison for bids that are substantially responsive:

| No. | Bidder's Name | Price at Bid opening (N\$) | Bid price after correction (N\$) | Price after adjustments (N\$) | Price after Margin of preference (If applicable) | E. Rank |
|-----|---------------|----------------------------|----------------------------------|-------------------------------|--|---------|
| | | | | | | |

| | | | | | | |
|----|-----------------------------------|----------------|-----|-----|---------------|---|
| 1. | Performance Development Centre | N\$310,735.75 | N/A | N/A | N\$288,984.25 | 1 |
| 2. | Foster Digital Education Group cc | N\$405, 185.00 | N/A | N/A | N\$380,873.09 | 2 |

8. Best Evaluated Bid:

Performance Development Centre is the lowest evaluated substantially responsive bidder that met all the requirements.


 MS. HARMONI W. BEUKES
 ACTING ACCOUNTING OFFICER



END