NQA
Namibia · Qualifications · Authority

CLARIFICATION NO: 02

Bid No.: SC/RFP/NQA–04/2026/27
Bid Description: Procurement of Consultancy Services for Business Process Mapping and Development of Technical System Requirements for the NQA's Accreditation, Assessment and Audit (AAA) Automation System (Lump-Sum Contract)
Date: 4 November 2026

Q#	Clarification date: Wednesday, 4 November 2026	Response from NQA
1	Would a four-year bachelor's degree in engineering, classified at NQF Level 8, be considered an acceptable qualification under the provision for a "related field" for the Team Leader position?	No, unless the engineering qualification relates to information systems, business/systems analysis.
2	Could the Tender Board confirm whether foreign qualifications must be accompanied specifically by an evaluation letter issued by the Namibia Qualifications Authority (NQA), or whether a statement of authenticity issued by the South African Qualifications Authority (SAQA) or the awarding university would also be acceptable?	All foreign qualifications obtained must be accompanied by an evaluation letter from the NQA.
3	If an NQA evaluation letter is mandatory, could the Tender Board clarify whether applicants are required to: 3.1 Submit their foreign qualifications directly to the NQA for evaluation; or 3.2 Obtain verification or a statement of authenticity from the awarding university or relevant qualifications authority before submitting their qualifications to the NQA?	3.1 Applicants must follow the normal application of evaluation of a foreign qualification at the NQA. 3.2 Refer to 3.1.
4	Must the required NQA evaluation letter be obtained and submitted together with the tender proposal by the RFP submission deadline, or would proof of an application for evaluation be acceptable, with the final evaluation letter submitted at a later stage?	The bidder's complete proposal must be submitted by the submission date.

Yours sincerely,

Paulus Paulus
Head: Procurement Management Unit

Namibia Qualifications Authority
NQA
04 NOV 2026
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