Procurement Management Unit

EXECUTIVE SUMMARY OF BID EVALUATION REPORT

for

Provision of Event Management Services for the Namibia Qualifications Authority for a period of 24 months (Time-Based Contract)

Procurement Reference Number:
NCS/RFQ/NQA-13/2026/27

Namibia Qualifications Authority
Private Bag 13247
Windhoek
Namibia

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Executive Summary of Bid Evaluation Report (Section 55 (8))

Project: Provision of Event Management Services for the Namibia Qualifications Authority for a period of 24 months (Time-Based Contract)

Reference number: NCS/RFQ/NQA-14/2026/27

1. Procurement method used: Request for Sealed Quotations
2. Date of Invitation to Bids: 5 October 2026
3. Date of Submission of Bids: 30 October 2026
4. Date and place of opening of bids: 30 October 2026, NQA c/o S. Shihungileni and Dr. Kulz Street, Windhoek
5. Number of bids received by closing date: Five (5)
6. Responsive bids: One (1)

No.	Bidder's Name	Pricing at Bid Opening (N$/%)	Responsive or not responsive (Yes/ No)	Reasons why bidder is successful/ Not Successful
1.	Komplete Investment CC	143,750.00 / 25%	No	Bidder submitted insufficient references meeting the pre-requisite requirements, no intent letter, invalid fitness certificate and no brief description of present activities, contrary to requirement under clause 4(i)(j)(k)(m) of the bidding document.
2.	RND Urban Projects CC	138,000.00 / 20%	No	Bidder submitted only 1 relevant reference, principal business activities not aligned and no brief description of present activities, contrary to requirement under clause 4(i)(l)(m) of the bidding document.
3.	Aries Trading Enterprises CC	132,202.50	No	Bidder submitted insufficient references meeting the pre-requisite requirements, intent letter does not confirm funds accessible and no brief description of present activities, contrary to requirement under clause 4(i)(j)(m) of the bidding document.
4.	Zubery Trading CC	120,000.00/ 20%	No	Bidder did not submit references nor intent letter, contrary to requirement under clause 4(i)(j) of the bidding document.
5.	3 Amigos Diner CC	123,000.00 / 20%	Yes	Bidder is responsive.

7. **Price comparison for bids that are substantially responsive:**

No.	Bidder's Name	Price at Bid opening (N$)	Bid price after correction (N$)	Price after adjustments (N$)	Price after Margin of Preference (If applicable) (N$)	Rank
1.	3 Amigos Diner CC	123,000.00 / 20%	N/a	N/a	N/a	1

8. Best Evaluated Bid:

3 Amigos Diner CC is the lowest evaluated substantially responsive bidder that meets the qualification criteria specified in the bidding document.

Ms. Harmoni W. Beukes
ACTING CHIEF EXECUTIVE OFFICER

Namibia Qualifications Authority
NQA
26 NOV 2026
Office of the CEO
Windhoek Namibia

END