4th Amendment: Annual Procurement Plan

Name of Public Entity: Namibia Qualifications Authority | **Financial Period:** 2026-2027

Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Provision of Legal Consultancy Services for a period of 24 months	Various	CS	NA	RFP	600,000.00	Jan-27	N/a
3	Supply and Delivery of Corporate Clothing for a period of 24 months	Various	G	Yes	RFQ	350,000.00	May-26	N/a
4	Provision of Billboard and Outdoor Trailer Advertising Services for a period of 24 months	Various	NCS	NA	RB	500,000.00	Jan-27	In accordance with Section 31(1)(a).
5	Procurement of Upgrade of Primary Internet Services	1	NCS	NA	DP	600,000.00	Jan-27	In accordance with Section 36(2)(b).
6	Supply and Delivery of Laptops, TV, 42" Display Screens and Other ICT Hardware	Various	G	Yes	RFQ	880,000.00	Jun-26	In accordance with Section 32(1)(a).
7	Provision of Microsoft Licences Renewal Services for a period of 36 months	Various	NCS	Yes	ONB	1,600,000.00	Apr-26	N/a
8	Procurement of Further Development of the External Website Services	Various	NCS	Yes	DP	20,000.00	Jul-26	In accordance with Section 36(2)(b).
9	Procurement of External Website Maintenance Services for a period of 24 months	1	NCS	Yes	ONB	200,000.00	May-26	N/a
10	Procurement of Audit Consultancy Service for ICT	1	CS	Yes	RFP	250,000.00	Sept-26	N/a
11	Procurement of ICT Governance Framework Development Consultancy Services	1	CS	Yes	RFP	150,000.00	Oct-26	N/a
12	Procurement of Cyber Security Awareness Training Software Subscription Services for a period of 12 months	1	NCS	Yes	RFQ	80,000.00	Sept-26	In accordance with Section 32(1)(b).
13	Procurement of Expansion of Document Management Software Services	1	NCS	NA	DP	175,000.00	May-26	In accordance with Section 36(2)(b).
14	Provision of FortiGate Support Licence Renewal Services for a period of 12 months	1	NCS	Yes	RFQ	60,000.00	Sept-26	In accordance with Section 32(1)(b).
15	Provision of Pastel Cloud-Based System and Support Services	1	NCS	Yes	RFQ	80,000.00	Jun-26	In accordance with Section 32(1)(b).
16	Provision of People 300 License Renewal Services	1	NCS	NA	DP	300,000.00	Jun-26	In accordance with Section 36(2)(a).
17	Provision of a New Adobe Licenses and Renewal Services	1	NCS	Yes	RFQ	65,000.00	Apr-26	In accordance with Section 32(1)(b).
19	Provision of HP Store-Easy License and Support Renewal Services	1	NCS	Yes	RFQ	440,000.00	Sept-26	In accordance with Section 32(1)(b).

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20	Procurement of Further Development of an Evaluation Automation System Services	1	NCS	Yes	RFQ	800,000.00	Sept-26	In accordance with Section 32(1)(b).
21	Procurement of Evaluation Automation System Development Services for a period of 12 months	1	NCS	Yes	RFQ	480,000.00	Aug-26	In accordance with Section 32(1)(b).
22	Procurement for Consultation Services on Automation of Business Processes for the AAA and Qualifications	1	NCS	Yes	RFQ	300,000.00	Oct-26	In accordance with Section 32(1)(b).
23	Procurement of Automation Business Process Services for AAA	1	NCS	Yes	RFQ	1,300,000.00	Jan-27	In accordance with Section 32(1)(b).
24	Procurement of Automation of Business Process Services for Career Advisory	1	NCS	Yes	RFQ	300,000.00	Jan-27	In accordance with Section 32(1)(b).
25	Providion of Executive Recruitment Services for aperiod of 24 months	Various	CS	Yes	RFP	300,000.00	May-26	N/a
26	Provision of Catering Services and Other Related Services for a period of 24 months	1	NCS	Yes	ONB	500,000.00	Oct-26	N/a
27	Provision of Travel Management Services for a period of 24 months	1	NCS	Yes	ONB	850,000.00	Oct-26	N/a
28	Provision of Events Planning and Management Services for a period of 24 months	1	NCS	Yes	ONB	850,000.00	Oct-26	N/a
29	Suppl and Delivery of Mobile and Portable Internet Devices and Service Plans	Various	G	NA	DP	384,000.00	Nov-26	In accordance with Section 36(2)(c).
30	Procurement of Payroll Support Consultancy Services	1	CS	NA	DP	35,000.00	Q4	In accordance with Section 36(2)(a).
31	Procurement of Retention Strategy Review Consultancy Services	1	CS	Yes	RFP	80,000.00	Q4	N/a
32	Procurement of Skills Audit Report Review Consultancy Services	1	CS	Yes	RFP	50,000.00	Q4	N/a
33	Supply, Delivery Pick-up and 14-Seater Vehicle	3	G	Yes	ONB	1,700,000.00	Sept-26	N/a
34	Supply and Delivery of Office Stationaries for a period of 36 months	Various	G	Yes	RFQ	100,000.00	Jul-26	N/a
35	Procurement of Telecommunication Services for 36 months	1	NCS	NA	DP	130,000.00	Q4	In accordance with Section 36(2)(b).
36	Supply, Delivery of Purified Water and Maintenance of Dispensers for a period of 24 months	1	G	Yes	ONB	60,000.00	Q4	N/a
37	Procurement of Insurance Brokerage Services for 36 months	1	CS	NA	DP	310,000.00	Q4	In accordance with Section 36(2)(b).
38	Supply, Installation & Maintenance of CCTV, Alarms, Electrical Fence, Gate Motors and Biometric Access Services for a period of 24 months	1	NCS	Yes	ONB	200,000.00	Q4	N/a
39	Servicing and Maintenance of Air Conditioners & Ventilation Fans for a period of 24 months	1	NCS	Yes	ONB	150,000.00	Jul-26	N/a
40	Servicing and Maintenance of Fire Fighting Equipment for a period of 24 months	1	NCS	Yes	RFQ	25,000.00	Jul-26	In accordance with Section 32(1)(b).
41	Servicing & Maintenance of Fire Detection and Fire Suppressant System Services	1	NCS	Yes	RFQ	20,000.00	Jul-26	In accordance with Section 32(1)(b).

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42	Servicing and Maintenance of an Automatic Entrance Door for a period of 12 months	1	NCS	NA	RB	50,000.00	Aug-26	In accordance with Section 31(1)(a).
43	Procurement of Upholstery Services	Various	NCS	Yes	RFQ	60,000.00	Oct-26	In accordance with Section 32(1)(b).
44	Procurement of Valuation of Immoveable Services	1	CS	Yes	RFP	35,000.00	Jan-27	N/a
45	Procurement of Review of the Namibia Qualifications Authority Business Continuity Plan and Information Technology Disaster Recovery Plan	1	CS	Yes	RFP	100,000.00	Jun-26	N/a
46	Procurement of External Audit Services for Drafting of Annual Financial Statements	1	CS	NA	DP	90,000.00	Jun-26	N/a
47	Supply and Delivery of Newspapers	2	G	NA	RB	15,000.00	Jul-26	In accordance with Section 31(1)(a).
48	Supply and Delivery of Video Conferencing Equipment, Maintenance and Support	1	G	Yes	RFQ	100,000.00	Sept-26	In accordance with Section 32(1)(a).
49	Procurement of Consultancy Services for Unit Standard Review, NQF and Evaluation Guidelines	2	CS	NA	RFP	450,000.00	Jul-26	N/a
50	Procurement of Architectual and Project Management Services	Various	CS	Yes	RFP	100,000.00	Nov-26	N/a
51	Supply and Delivery of Office and Kitchen Furnitures	Various	G	Yes	RFQ	80,000.00	Oct-26	In accordance with Section 32(1)(a).
52	Procurement of Consultancy Services for a Comprehensive Asset Management Software	1	CS	NA	DP	40,000.00	Q4	In accordance with Section 36(2)(e).
53	Procurement for Consultancy Services for the Review of the NQA Act and the Regulations	1	CS	NA	RFP	146,000.00	Q4	N/a
54	Provision of Artificial Intelligence (AI) Software Tools or Subscription	70	NCS	Yes	RFQ	50,000.00	Oct-26	In accordance with Section 32(1)(b).
55	Procurement of Consultancy Services for Finance Policy Review	1	CS	NA	RFP	30,000.00	Q4	N/a
56	Provision of Sage Intacc Licence for the period of 12 months	1	NCS	Yes	DP	375,000.00	Q3	In accordance with Section 36(2)(b).
57	Provision of Production Services for the Namibia Qualifications Authority for a period of 36 months (Time-Based Contract)	1	NCS	NA	RB	300,000.00	May-26	In accordance with Section 31(1)(a).
58	Supply and Delivery of School Tables and Chairs	Various	G	NA	EPE	200,000.00	Jan-26	In accordance with Section 34(g).
59	Supply and Delivery of Trees	Various	G	NA	EPE	10,000.00	Jan-26	In accordance with Section 34(g).
60	Procurement of Consultancy Services for Re-Design, Development, Configuration and Implementation of an Automated Web-based System on the Microsoft Power Automate Platform for the Namibia Qualifications Authority's National Qualifications Framework Information Management System (NQFIMS) (Lump-Sum Contract)	1	CS	NA	RFP	500,000.00	Jan-27	N/a
61	Expression of Interest for a pool of Subject-Matter Experts (SMEs) for a period of 3 years	Various	CS	NA	RFP	300,000.00	Dec-26	N/a
62	Reseach and Data Analysis on Accreditation and Registration of Qualifications on the NQF and Quality Assurance Consultancy Services	2	CS	NA	EPE	600,000.00	Jan-26	In accordance with Section 34(g).

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Approved - Accounting Officer (Name): Ms. Harmoni W. Beukes				Signature:			Date: 20/11/2026	

